



Queensburgh Girls' High School

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3 October 2019

Dear Parents

re: **STATIONERY REQUIREMENTS 2020**

As a school we have opted to spend our KZN Departmental Allocation on Textbooks as these are very pricey. We therefore request that you, the parents continue to purchase the stationery requirements for 2020.

In order to facilitate your purchase of stationery, Waltons Stationery Company has developed a unique system which will not only make your purchase easier and less costly, but will also ensure that there is uniformity of stationery. Attached to this letter please find:

1. Queensburgh Girls' High School requirement list for the relevant Grade your daughter will be going into next year.
2. A catalogue with a simple number code system to identify the items from Queensburgh Girls' High School stationery requirement list.

Please note that there is a tear out order form in the middle of the Back to School catalogue. Place your daughter's order on this form and return it to the school by the **20 November 2019**. Once your order has been received, it will be forwarded to Waltons who will then invoice you directly. You will receive an SMS from Waltons confirming the total amount of the invoice. Please also note that you may place your order online at www.waltons.co.za/backtoschool/ and still have it delivered to school for collection.

Your daughter's order will be packed into a personalised cardboard suitcase and delivered to school. On the **25th and 26st November 2019**, the orders will be available for collection from the school in room no. 149 from **12h00 to 15h00**. A Waltons employee will be present to take payments.

Although some parents may wish to purchase their stationery elsewhere, Waltons have assured us that their items are most competitively priced. Please note that payments are made to Waltons and not the school.

I would like to stress to parents that it is essential that all learners are equipped with their required stationery from the first day of term, (January 2020) next year. However, learners do not need to bring ALL stationery on the first day for all subjects. A Day File with an exam pad should suffice for the first day until timetables have been given and requirements explained.

Yours faithfully

MRS S. MOTHEERAM
PRINCIPAL