



Queensburgh Girls' High School

TELEPHONE: 031 464-0343
FAX: 031 464-4920
E-MAIL: admin@qghs.co.za

P.O. BOX 28016
MALVERN
4055

SCHOOL FEE PAYMENT AND PROCEDURE: 2023

At the General Finance Meeting held at the school on Monday, 14th November 2022, the following fee structure was approved by all the parents present:

Grade 8 – Grade 12: R31000.00 per annum

Please note the following important points with regard to the payment of fees:

1. We refer you to Section 41 of the South African Schools Act 84 of 1996 where it is stated that by law parents who are liable are required to pay school fees set by the Governing Body and approved by the parent body.

2. The school has already budgeted for certain costs for the academic year. You are reminded that the full fee is payable in advance (at the start of the school year). However, the following options have been approved as methods of payment:

- **Lump sum:** A once-off payment with a fee discount on a sliding scale as follows:

| | | | |
|---|---|-------|-------------|
| Full payment received by 31 st January 2023 | - | 10 % | - R27900.00 |
| Full payment received by 28 th February 2023 | - | 7.5 % | - R28675.00 |
| Full payment received by 31 st March 2023 | - | 5 % | - R29450.00 |

- **Monthly:** 10 payments of R3100.00 to be paid from January to October 2023. (Direct banking or Internet transfers)
- **Debit Order:** Should you choose to pay by debit order this facility will consist of 10 payments of R3100.00 (February to November 2023)

All cash payments must be paid directly into the school's bank account

3.The school needs to be informed of your preferred payment option at the beginning of the school year. A return advice slip will be sent out at the beginning of the year for you to indicate your option choice. A monthly Debit Order application form will also be sent should you choose this method of payment.

4.Should your account fall into arrears, the process of handing the account over to attorneys for collection will be initiated with all collection costs for your account. In order to avoid this unnecessary costs we urge you to either pay your fees timeously, or make an appointment with the Bursar of the school if you are unable to meet any payment deadline.

5.The payment of school fees is the primary obligation of parents. All monies paid to the school will be directed to the school fee account first.

6.In order for learners to be eligible for excursions costing in excess of R350, the school fee account of the learner must be up to date.

7.All applications for full or partial school fee exemption must be made to the school governing body on or before 28 February 2023.A completed application form (which may be collected from the school bursar) must be accompanied by all of the relevant documents which are listed on page 1and 2 of the application form.

N.B It is **not** in the interest of *sustainability* and *quality* outcomes to make use of the exemption, unless the parent is in dire straits. Discuss your financial situation with us.

PAY YOUR SCHOOL FEES. IT'S THE RIGHT THING TO DO

SCHOOL'S BANKING DETAILS

BANK: STANDARD BANK

BRANCH: QUEENS BURGH (048126)

ACCOUNT NUMBER:053179587

REF:YOUR CHILD'S NAME & SURNAME/ACCOUNT NUMBER ON STATEMENT